

Chester Public Library
Board of Trustees Meeting
March 21, 2023
Call to Order: 7:19pm

I. Call to Order

Present: Dan Mahony, Hema Easley, Allan Herschman, Cindy O'Connor, Maureen Jagos, Tony DiComo, Rachel Neuhaus

II. Approval of Minutes

D. Mahoney motion, A. Herschman second. Motion passed.

III. Correspondence

None

IV. Disbursements

Motion to accept January and February disbursements by H. Easley, C. O'Connor 2nd. Motion passed

V. Treasurer's Report

\$823,667 in total assets - \$93,680 capital funds, \$713,227 operating funds. Report posted on drive. Motion to accept Treasurer's Report for February, C. O'Connor. 2nd D. Mahoney. Motion passed. T. DiComo investigated interest rates for CD's and proposed investing with 2 banks. Spreadsheet shared with board.

VI. Chester Public Library Director's Report

1. As mentioned in the past, a resident is working on their master in business degree and has chosen the library as his fundraising project. He has gathered about 20 gift cards and products from local businesses to raffle off. We plan to start selling tickets April 1st with a drawing to be held on April 29th. Monies raised will be used for the garden.
2. I received word from RCLS that our annual report has been thoroughly reviewed and will be sent up to the state later this month.
3. At the last director's meeting a motion to purchase licenses for Tutor.com was passed. We will be asked to pay \$572.00 for our share. Central Library funds have also been added to the full system price to get us a discounted rate. Next year Central Library plans to pay for the full subscription, with no cost to us. Here is a link to the library division if you'd like to see more about the product, <https://www.tutor.com/libraries>
4. RCLS continues to add trustee education workshops to its calendar. Just a reminder that you are required to complete 2 hours of training before the end of the year. This requirement does not include the mandated harassment training.

VII. Old Business

Estimates reviewed for plumbers to fix bathrooms.

Motion to hire Acorn for toilet replacement C. O'Connor, 2nd A. Herschman. Motion passed.

VIII. New Business

R. Neuhaus introduced herself and indicated interest in becoming a trustee. C. O'Connor made motion to accept, A. Herschman 2nd, motion passed.

Collection Development Policy reviewed and changed to reflect resident rather than patron. Motion made by C. O'Connor to accept, A. Herschman 2nd. Motion passed.

IX. Town Board Meetings

X. Executive Session

Adjournment 8:33

C. O'Connor motion, D. Mahoney 2nd. Motion passed.