

**Chester Public Library**  
Board of Trustees Meeting  
February 21, 2023

**I. Call to Order: 7:16**

Present: Dan Mahoney, Allen Herschman, Cindy O'Connor, Tony DiComo, Maureen Jagos

**II. Approval of Minutes**

D. Mahoney made motion, A. Herschman second, motion passed

**III. Correspondence**

None

**IV. Disbursements**

Tabled until next month

**V. Treasurer's Report**

\$193119.19 (\$93673.28 in capital \$80, 851.40 in operating budget)

C. O'Connor made motion to accept, D. Mahoney second. Motion passed.

C. O'Connor made motion to transfer \$56,541.19 (remaining 2022 balance into capital account), D. Mahoney second, motion passes. D. Mahoney made motion to pull \$4200 out of capital to pay for copier which is coming this week. C. O'Connor second. Motion passed.

**VI. Chester Public Library Director's Report**

1. As of March 1, 2023 residents of the Minisink School District will lose their direct access privileges within RCLS. In October the residents voted not to create a new library district and while the individual towns within the school district will continue to go into contract with the Port Jervis Library for services, the cost per household will be less than the average Port Jervis resident pays through taxes. This is in violation of the contract we all sign with RCLS. I don't see any great impact for us but, we occasionally do get visited by a Minisink resident.

2. I have finished the annual report and am ready to submit it to RCLS for their review before it is sent to the state. The following resolution needs to be passed by the board: "The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the 2022 Annual Report was reviewed and accepted by the Board."  
Resolution passed.

3. One of the upstairs ladies room toilets is no longer working; it has been repaired multiple times and should now be replaced. I am recommending that we have all the toilets replaced upstairs and downstairs since the men's room has also been repaired multiple times and one of the toilets downstairs has been out of service for about a year, I am requesting permission to get quotes

C. O'Connor made motion for Maureen to get quotes. D. Mahoney second. Motion passed.

**VII. Old Business**

None

### **VIII. New Business**

Tax Levy check arrived and was deposited.

Resolution proposed for Hiring Authority:

WHEREAS the employees of the Chester Public Library (the "Library") are Civil Service employees; and

WHEREAS historically the Town of Chester] has considered itself the appointing authority for purposes of Civil Service-related action involving Library employees; and

WHEREAS the Library was chartered in 1976 by the New York State Education Department Board of Regents per Education Law 255, and the Library's Board of Trustees operates with the authority granted by Education Law 226, including the authority to hire and otherwise determine conditions of employment at the Library; and

WHEREAS the charter is currently active and in good standing; and

WHEREAS the Library's Board of Trustees desires to assume the duties with regard to taking all Civil Service-related actions relating to the Library's employees;

BE IT RESOLVED that the Board of Trustees of the Chester Public Library hereby authorizes Maureen Jagos, Library Director, and Daniel Mahoney, President of the Board of Trustees, to sign any necessary forms as the appointing authority of the Chester Public Library for purposes of all Civil Service-related action relating to the libraries and employees; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to the Commissioner of the Orange County Department of Human Resources or any other authority as needed to exercise this authority.

Resolution passed.

### **IX. Town Board Meetings**

D. Mahoney watched, did not see anything that affected library.

### **X. Executive Session**

**Adjournment 7:54**