

Chester Public Library
Board of Trustees Meeting
April 18, 2023
Call to Order: 7:23pm

I. Call to Order

Present: Hema Easley, Dan Mahony, Hema Easley, Allan Herschman, Cindy O'Connor, Maureen Jagos, Tony DiComo, Rachel Neuhaus

II. Approval of Minutes

D. Mahoney made motion, H. Easley second. Motion to accept passed.

III. Correspondence

none

IV. Disbursements

D. Mahoney made motion, H. Easley second. Motion to accept passed.

V. Treasurer's Report

C. O'Connor made motion, D. Mahoney second. Motion to accept passed.

VI. Chester Public Library Director's Report

1. The County awarded \$115,000 to the 17 libraries in Orange County to offset costs of IT and Telecommunications. As required of the contract, the first half, \$57,500 was distributed equally among the libraries. Our portion was \$3,382.00
The second payment was distributed on a per capita basis. Our portion was \$2,268.70. OLA also receives 3% of the funding. For this payment cycle, the OLA Executive Board had a meeting and voted to waive the 3% that OLA usually receives from Orange County for the 2022 contract cycle and disburse the funds to all Orange County libraries. The Orange County Planning Commissioner's office has already reached out to begin the paperwork for 2023 funding - for the same amount as last year. \$2,268.70. We have already been asked to begin the paperwork. Getting our full funding this early in the year is not common.
2. All of the work has been completed in the restrooms. Supplies were ordered and quickly installed. Should we have another project down the road Acorn should be contacted for a quote.
3. I have been contacted by Bedik Communications, our phone system has hit its end of life. While we are not experiencing an issue it was strongly suggested we replace it before a problem arises. This is also the time of year that we would consider a state construction grant. If we added more security cameras and upgraded our panic buttons this could be a project to submit. Other ideas included upgrading the windows and replacing the attic insulation for energy efficiency.

VII. Old Business

none

VIII. New Business

The basement needs two new dehumidifiers. Proposal to use our Capital One points for purchase. If amount exceeds, will pull from office supplies in general fund. Motion made by C. O'Connor, second D. Mahoney. Motion passed.

Wasps and other flying pests are evident. Quote for exterminator is \$500 for external and attic fogging. Motion made by C. O'Connor, second D. Mahoney. Motion passed.

X. Executive Session

Adjournment

Motion to adjourn D. Mahoney, H. Easley second. Meeting adjourned 8:08pm