

Chester Public Library
Board of Trustees Meeting
September 20, 2022
Call to Order: 7:21 PM.

I. Call to Order

Present: Cindy O'Connor, Maureen Jagos, Tony Dicomio, Daniel Mahoney, Hema Easley

II. Approval of Minutes

Daniel Mahoney made a motion to approve June 2022 meeting minutes. Cindy O'Connor seconds. Vote passed 3-0.

III. Correspondence

-Cindy O'Connor made a motion to purchase a new public copy machine once the current one fails. Vendor will be state contracted CPI: price \$4200. Hema Easley seconds. Vote passed 3-0.

IV. Disbursements

Table until next month

V. Treasurer's Report

August-Cash on hand \$476,907.12 of that Capital- \$100,986.02

YTD Income- \$316.35, YTD operating income-\$701,783.53 (\$3151 under budget).

YTD- net revenue \$295,261.50

Cindy O'Connor made a motion to accept August treasurer's report. Daniel Mahoney seconds. Vote passed 3-0.

VI. Chester Public Library Director's Report

1. The Summer Reading Program went really well this year. Joni commented that she saw a greater in-person turn out this year. Her story time registration is underway and some of the programs are filling up quickly. It looks like we are finally returning to a sense of normal. Once the reports are completed I will be able to provide attendance numbers for you.

2. RCLS will be signing a contract with Mango that will replace the current Rosetta Stone subscription, which expires next month. They are also looking at a product called Learn it Live, which would be available through the Libby app. This will give access to Live and pre-recorded health and wellness videos.

3. Charles is in the process of training to be a Digital Navigator. This is a free training course through the SouthEastern Library Council. The course work provides hands-on tools to help patrons with all aspects of digital literacy.

VIII. New Business

- **RCLS Budget - Due Nov 14**
- **RCLS IT Services Contract - Due Oct 1st**

Cindy O'Connor made a motion to approve the RCLS Information Technology Services Contract for a fully supported library. Hema Easley seconds. Vote passed 3-0.

Cindy O'Connor made a motion to approve the RCLS Agreement for Integrated Library System Participation. Hema Easley seconds. Vote passed 3-0.

Cindy O'Connor made a motion to approve the RCLS Budget for 2023. Hema Easley seconds. Vote passed 3-0.

IX. Town Board Meetings

No library business noted on agenda for September.

X. Executive Session

N/A

Adjournment

Cindy O'Connor made a motion to adjourn the meeting. Hema Easley seconds. Vote passed 3-0. Meeting adjourned 8:16 PM.