

**Chester Public Library
Board of Trustees Meeting
April 20, 2021
Call to Order 7:13**

I. Call to Order

Present - Maureen Jagos, Aurora Robson-Coles, Tony DiComo, Daniel Mahoney, and Allen Herschman.

II. Approval of Minutes

No comments on the minutes from March 2021.

-A. Herschman made a motion to approve the minutes from last month's meeting, D. Mahoney seconded, motion passed 3-0.

III. Correspondence

N/A

IV. Disbursements

Table until next month

V. Treasurer's Report

Transferred \$33,545.83 from operating funds to capital reserve funds. Total assets \$686,265.68

A. Herschman makes motion to approve March treasurer's report, D. Mahoney seconds. Passed 3-0

VI. Chester Public Library Director's Report

1. RCLS has reviewed our annual report to the state. I had posted it to the board website at the beginning of April. It needs to be approved by the board at this time. Then it will be posted to our website for residents to view.

Aurora Robson-Coles made a motion that the directors annual report shows that the library has been operating in accordance with NYS standards despite Covid. A. Herchman seconds. Passed 3-0

2. On April 14th, the Director's Association had voted to remove the need to quarantine all incoming materials based on CDC reports.

3. On April 7, 2021, we learned that the State Aid to libraries would not decrease or increase; it maintains at the same funding level as 2020. The good news is that the construction aid to libraries increases from \$14 Million to \$34 Million. 2021-2022 is the year to have a construction project. I am looking into a larger project that proposed in the past, in the hopes that the Town will agree on the latest lease proposal.

4. We have been asked once again to host a defensive driving class. Last time a small donation was made to the library for hosting. The staff, in turn have asked if they were allowed to do any in-house programming downstairs. In-house programming has been slowing coming back to some libraries. It is unclear what category we fall under but the capacity allowed in NYS is

between 25-50% or between 44 and 88 person based on the basements occupancy posting.

Aurora Robson-Coles makes a motion to allow programming in the basement according to capacity guidelines. A. Herschman seconds it, vote passed 3-0

5.As per NYS, Public and private employers are required to gives employees up to four (4) hours of paid leave per injection to get vaccinated for COVID-19, only (not for the flu or other disease). This includes any time the employee needs to miss work related to getting the injection. Part-time employees will be paid for this leave only if they need to take time off from work to get the injection.

There is no paid time off under this law for recovery from vaccine symptoms. Documentation of the fact that the employee needed the time to be vaccinated for COVID-19 can be required.

The law went into effect March 12, 2021. Anyone who took leave to be vaccinated prior to that date would not be retroactively provided with paid vaccine leave.

As per the employment lawyer hired by RCLS, employers are discouraged from requiring staff to get vaccinated as it goes against the American's With Disabilities Act and other disability discrimination laws.

Aurora Robson-Coles made a motion to approve the directors report. Alan Herschman seconds, vote passed 3-0

VII. Old Business

Time clock the library uses is not supported by the upgraded server. Will need new software costing \$450 and an additional \$270 per year.

VII. Town Board Meeting

N/A

IX. Adjournment

Aurora Robson-Coles made a motion to adjourn the meeting Alan Herschman seconds. Vote passed 3-0. Meeting adjourned 7:58.