

**Chester Public Library**  
Board of Trustees Meeting  
December 23, 2019  
Call to order 7:13

**I. Call to Order**

*Present - M. Jagos, Cindy O'Connor, Kerry Cambria, Tony DiComo, Allen Hershman. Guest: Cathy Chadwick*

**II. Visitors Comments**

*Guest, Cathy Chadwick, is interested in joining the board. Former librarian. States worked in libraries her whole life. Public school libraries: Washingtonville, Newburgh, and Washingtonville and Haverstraw Public Libraries. Speech therapist for 5 years. Kerry explained position to her and gave her a description sheet.*

**III. Approval of Minutes**

No comments on the minutes from last month.

*-K. Cambria made a motion to approve minutes, A. Hershman second. Approved.*

**IV. Correspondence**

n/a

**V. Disbursements**

*-K. Cambria looked over disbursements for October which appeared to be fine.*

*-K. Cambria made a motion to approve disbursements, A. Hershman seconded, motion passed 3-0.*

**VI. Treasurer's Report**

Treasurer's Report posted on drive and available upon request.

As of December, \$55, 353 in operating account. This needs to last us until taxes received in March. Majority will be used for payroll. Maureen will put a freeze on spending. We can borrow against capital account if need be which has \$71,000.

K. Cambria brought up large books bill in November. Will be reviewed and discussed at the next meeting. We will be investigating the purchase of quickbooks which will be compatible with library and bookkeeper.

*-K. Cambria made a motion to approve treasurer's report, A. Hershman seconded, motion passed 3-0.*

Chester Public Library  
Director's Report  
December 23, 2019

1. When we upgraded our circulation machines it was determined that one of the receipt

printers would need to be upgraded as well. RCLS has provided us with a loaner until we could purchase our own. The cost of a replacement will be \$302.

2. The staff will be having a New Year celebration on January 10 th . I'd like to request we close at 3pm so I can run a quick staff meeting for all those able to gather.

#### Director's External Meetings

11/20 – Emerging Leaders Conference (interviewer), New Windsor

11/20- Delivered donated items to Safe Homes, Newburgh

11/20- Met with Carlos in Senator Skoufis' office, Newburgh

11/21- StoryWalk opening, Chester Commons

12/12 – Orange Library Association meeting, Goshen

12/16- RCLS ANSER meeting, Middletown

#### Closings and Delays

12/2 – closed

12/3 – delayed opening

12/11 - delayed opening

12/17 – closed

I will be on vacation from December 23 and will return on January 6th.

*-Motion to purchase new printer with capital funds by C. O'Connor, second K. Cambria. 3-0 passed.*

### **VIII. Old Business**

*n/a*

### **X. New Business**

*-n/a*

### **XI. Town Board Meeting Report**

*n/a*

### **X. Adjournment 8:03**

*-K. Cambria made a motion to adjourn, C. O'Connor seconded, motion passed 3-0.*