

Chester Public Library

Board of Trustees Meeting

October 21, 2025

Call to Order 7:20pm

I. Call to Order

Present: Hema Easley, Noreen Stevenson, Allen Hershman, Maureen Jagos

II. Minutes

- Hema made a motion to accept the September minutes. Allen seconded. Passed 3-0.

III. Correspondence

- No correspondence this month.

IV. Disbursements

- Disbursements for September were approved 3-0. Hema made the motion and Allen seconded.

V. Treasurer's Report

- The Treasurer's Report will be reviewed next month.

VI. Chester Public Library Director's Report

- The Book Sale held over Columbus Day Weekend was a huge success. The group will be meeting soon to recap the event and hopefully use it as a starting point to reignite a Friends Group.
- Maureen has hired Sarah Johnson for a FT-reduced hours position, which means she will work up to 29 hours per week and receive holiday pay and accrue PTO however, she will not receive health benefits. Sarah

will replace Katie Cutler, who resigned. Maureen is looking to hire another PT Librarian to help fill hours.

- Irene Dunn, the Library's Adult Programmer has submitted her resignation effective November 10. Irene has been with the Library for over 10 years and has done a fabulous job for the residents of Chester. Irene's position will need to be filled.
- Maureen reminded everyone that she will be attending the NYLA Conference in Saratoga from November 6-8.
- Stephen Hofer, Fiscal Officer at RCLS will attend the November Board of Trustees meeting to speak about the E-rate. Signing up for E-rate savings will require the Chester Library to adopt an Internet Safety Policy. RCLS has provided us with a copy of the language we will need for the policy.

VII. Old Business

- Maureen updated the Chester Library Bylaws as discussed in September's meeting and read them with the new changes. The Board will vote on the changes at November's meeting.

VIII. New Business

- No new business to discuss.

IX. Executive Session

- Hema Easley made a motion to break into Executive Session at 7:42pm. Allen seconded.
- Broke out of Executive Session at 8:10pm. Motion by Hema Easley; Allen seconded. Passed 3-0.

Adjournment

Hema Easley made a motion to adjourn the meeting at 8:16pm. Allen seconded. Passed 3-0.

Minutes submitted by Noreen Stevenson in the absence of Beth Pechman.

