

Chester Public Library
Board of Trustees Working Budget Meeting
June 18, 2019
Call to order 7:29

I. Call to Order

Present - M. Jagos, Aurora Robson-Coles, Caren Rieglehaupt, Cindy O'Connor, Kerry Cambria.

II. Visitor Comments

n/a

III. Approval of Minutes

-Cindy O'Connor made motion to approve April's minutes, K. Cambria seconded, motion passed 4-0.

IV. Correspondence

n/a

V. Disbursements

K. Cambria noted some late fee charges that CPL has been having to pay and M. Jagos explained that she and T. DiComo are working on coordinating better moving forward so that it doesn't continue to happen. K.

-Cindy O'Connor made a motion to approve disbursements, C. Rieglehaupt seconded, motion passed 4-0.

VI. Treasurer's Report

T. DiComo submitted reports but was unable to attend this evening's meeting.

-C. Rieglehaupt made motion to approve the treasurer's report, Cindy O'Connor seconded, motion passed 4-0.

VII. Director's Report

June 18, 2019

1. Petition returns have been slow. Many of our volunteers did not return this year. We are relying heavily of people taking them to events and local businesses such as Main Street Pizza and Chester Ice Cream making them available to their customers.

2. Paychex paid our quarterly unemployment insurance however, we found out after the fact that we are entitled to "pay as needed" as a governmental agency. In other words we only pay when someone files for unemployment. So we have received a reimbursement of \$2,315 and that have been put back into our account.

3. At the last Director's Association meeting we heard a woman from the NY Blood Center speak. We will be setting up a date for her to come to the Library.

4. The RCLS Board has extended their timeline for their Director's search until later this month. The hope is that they will receive more interest from people outside of the RCLS system.

5. The Orange County 2020 Census committee has met. There is great concern that with the census being mainly conducted online that less people will participate than in the past. RCLS has partnered with many county organizations to try and get the word out especially to the historically low areas such as our 3 cities, the villages of Walden and Kiryas Joel.

6. Summer hours: CPL has been closed on Sundays (July 4 - Labor Day) the past couple of years. M. Jagos would like to make it a permanent change in our policy so that it will be consistent and predictable for library patrons.

-Cindy O'Connor made a motion for CPL to be permanently closed on Sundays during this period, K. Cambria seconded, motion passed 4-0.

RCLS news: - The mobile app Boopsie will be expiring at the end of the month. RCLS will be switching over to Blue Cloud Mobile. This is an app that patrons can use to view their account from a mobile device (ex. place holds, renew items, etc.)

Respectfully submitted,
Maureen Jagos

Director's Meetings:

4/10 – Emergency Panning Training at RCLS
4/16 – Internet Privacy Workshop at RCLS
4/18 – Management style workshop at RCLS
4/24 – meeting with Public Works at Chester
4/25 – Data Analysis workshop at RCLS
5/2 – COSAG meeting at RCLS
5/8 – Presentation at the HV Veteran's Task Force Meeting in Goshen
5/9 – Grant's database workshop in Newburgh
5/30 – OC Youth Bureau Teen Workforce training at Chester
6/12 – RCLS Director's Association Meeting at RCLS
6/17 – Orange County Library Association meeting at Moffat
6/18 – Orange Director's meeting at Thrall

VIII. Old Business: Lease

A meeting w/Town supervisor and Stephen Hoefler, the fiscal officer of the RCLS, will take place on Thursday, June 20th, 2019 at 9am in the CPL basement to hopefully go over and finalize the Lease for the basement. K. Cambria, M. Jagos and Aurora Robson-Coles will attend. M. Jagos will prepare copies of the CPL proposed lease for all in attendance on Thursday.

X. Town Board Meeting Report

- Nobody attended the last town meeting.

XI. Adjournment 8:47

-A. Robson Coles made the motion to adjourn at 8:47 pm, K. Cambria seconded, motion passed 4-0.