

Chester Public Library
Board of Trustees Meeting
September 28, 2017

I. Call to Order - Meeting called to order at 7:40 pm by Tanya Woods

Present: Irene Johnson, Maureen Jagos, Kerry Cambria, Tom McKnight, Allison Mcbee

Sue Elter (arrived late)

II. Visitor Comments - Allison McBee visiting our meeting, may be interested in joining the board. She is an avid user and advocate of the library.

III. Approval of Minutes - T. McKnight made motion to approve August minutes seconded by K. Cambria motion passed 4-0.

IV. Correspondence - T. Woods drafted a letter to Alex Jamieson/Town Board to get a resolution to secure the lower level space in writing before we go forward with seeking grants for the renovations. see letter attached. Letter to be edited after all trustees have had a chance to review.

V. Disbursements - (June & July, August) T. McKnight reports were uneventful. Some dates were off . Motion to approve made by I. Johnson seconded by T. Mcknight motion passed 4-0

VI. Treasurer's Report - Budget meeting not set as of yet.

motion made to purchase banners at a cost of \$150 from capital fund by T. McKnight seconded by I. Johnson passed 4-0

motion made to create ez pass budget line by K. Cambria seconded by I. Johnson passed 4-0

K. Cambria made motion to approve June Treasurer's report seconded by T. Mcknight motion passed 4-0.

VII. Director's Report-

1. All work to the library has been completed. Most of the interior has been repainted. New cement was laid out front. New LED lighting was installed and more recently new gutters were placed throughout the exterior of the building. I have also met with the new Buildings and Grounds mechanic and asked him about a few minor repairs (ex: fixing the privacy wall in the men's' room) and upgrades (ex: replacing stained ceiling tiles and painting the kitchen and restrooms).

2. Touch a Truck took place this past Saturday. We had a lower turn out than in the past, or so it seemed. There was a miscommunication and soccer games were cancelled at the fields next to us.

3. We have received our EZPass On-The-Go kits. I have also looked into the selling of hunting and fishing licenses. The selling of licenses will require us to open a separate account and allow the NYS DEC access for the purpose of fund transfers. Is this something we still want to pursue?

4. Barry Weinberger has left us for a full-time job in NJ. We are also losing Olga Luftka as a page, due to her school obligations. Taylor Knapp, our other page, is interested in the clerk position. She has just started college and I think she would do very well as a circulation clerk. Given all of that, I have sent a job posting to the high school in the hopes of getting 2 new interested students.

RCLS News

1. The RCLS annual legislative breakfast was this past Friday. It took place at the Bear Mountain Inn and was well attended.

2. The RCLS ANSER agreement is available for review and we are asked to sign and return a copy by December 15, 2017.

3. The RCLS budget is also available for review and we are asked to return our ballot by December 8 2017

I. Johnson made motion to approve above seconded by T. Mcknight motion passed 4-0.
motions for the increase in RCLS fees to be made in October.

VIII. Old Business -

IX. New Business

Conduct of patron policy - motion to approve changes made by T. McKnight seconded by K. Cambria passed 4-0

Motion was made to second the nomination of Diane Arcieri for RCLS board member by Tanya Woods.

X. Town Board Meeting Report - N/A

XI. Board Comments - T. McKnight suggested the addition of an electronic sign outside of CPL, which is already planned by town. T. Woods explained the annual director evaluation packet to be completed by board members and approved in October/November

XII. Executive session - N/A

XIII. Adjournment - motion to adjourn made by K. Cambria seconded by T. McKnight
meeting adjourned at 9:15 pm