

CHESTER PUBLIC LIBRARY

Board of Trustees Meeting

February 16, 2016

- I. **Call to Order:** The meeting was called to order at 7:22pm by Tanya Woods.  
Present: Tanya Woods, Joanna Janik, Catina Strauss, Leila Goldthwaite, Maureen Jagos, Sue Elter, Irene Johnson. Cindy Smith also present
- II. **Approval of Minutes:** L. Goldthwaite made a motion to accept the January 19, 2016 Board minutes, the motion was seconded by J.Janik. The motion passed 4-0.
- III. **Correspondence:** No correspondence
- IV. **Disbursements:** J. Janik made a motion to accept the disbursements, L. Goldthwaite seconded the motion. Motion passed 4-0
- V. **Treasurer's Report:** C. Strauss made a motion to approve the 2016 Budget, J. Janik seconded the motion. Motion passed 4-0. M.  
Sue has completed the comptroller's report but has not yet submitted it. It currently is with the accountant.  
A letter was drafted and sent to Orange County Trust advising to remove Naomi Sagiv as a signing officer and adding Catina Strauss as a signing trustee.
- VI. **Director's Report:** C. Strauss made a motion to accept the reviewed copy of the 2015 annual report. L. Goldthwaite seconded. Motion passed 4-0. The Director's report was updated at the meeting. J. Janik made a motion to accept the update, L. Goldthwaite seconded the motion. Motion passed 4-0.
- VII. **Old Business:** Plan of Service: Grace Riario sent a sample of long range plans for our review. Catina brought in a copy of the long range plan for Florida Library for review. The samples will be discussed at the March Board of Trustees meeting.
- VIII. **Board Comments:** Leila asked about donating discarded books to Valley View. Chester Friends could donate the books for the Library.

IX. **Adjournment:** J. Janik made a motion to adjourn, L. Goldthwaite seconded the motion. Motion passed 4-0.

Submitted 2/22/16

C. Strauss

Secretary

The Chester Public Library Board of Trustees