

Chester Public Library
Board of Trustees Meeting
June 20, 2017

I. Call to Order - Meeting called to order at 7:18 pm by Joanna Janik

Present: Irene Johnson, Tanya Woods, Joanna Janik, Sue Elter, Maureen Jagos, Kerry Cambria, Tom McKnight , and Cindy Smith

II. Visitor Comments - Joe LaGuidice, Ariel Fox of Foggy Fishtank production... documentary of library operations (aka Parks and Recreation show) discussed logistics of documentary. Weekend shoot, approx 8 person crew. Maureen advised the crew would need insurance. Approx 10 hours are needed.

Maureen will confirm insurance and ask for the production co. to create a promo video for library in exchange for the use of space.

Cindy Smith - Senior Center possibly breaking ground in the fall

III. Approval of Minutes - I. Johnson. made motion to approve May minutes seconded by K. Cambria motion passed 5-0 with changes.

IV. Correspondence - N/A

V. Disbursements - (March, April, May) T. Woods made motion to approve seconded by K. Cambria motion passed 5-0

VI. Treasurer's Report -

S. Elter went over 2018 budget requesting 2% increase from 2017 (\$107,100)

Motion to approve treasurer's report made by K. Cambria seconded by T. Woods, motion passed 5-0

VII. Director's Report-

- Donations for Rosemary Shaughnessy will be put toward book budget
- Our painting project has been approved by the town and I have been in touch with the painter. Although we do not have an exact date, we hope to have the project completed before fall programming begins. Employees unable to makeup hours missed during the week closed for painting can use vacation time or elect to be paid ½ time for hours missed.
- Due to the rain the pillars and gutters have been on delay but, I was assured by Alex that once the weather clears they will be done.
- News from RCLS

Three workshops are coming up that will be of interest to Trustees:

-Trustee 101 is going to be rescheduled for August/September

- Robert Freeman will be coming back to do a program on Freedom of Information

- Greening Your Library

- The current five (5) year term of the ANSER Agreement, which outlines the responsibilities of RCLS, the member libraries and the ANSER Committee and Directors Association, will expire December 31, 2017. RCLS will be presenting their new ANSER agreement to the Director's Association. Once approved by the group it will be presented to the various library boards. Each Board will then be given until the end of the year to sign or send a letter of refusal.

Motion to approve director's report made by T. Woods seconded by, K. Cambria motion passed 5-0

VIII. Old Business -

Unpaid leave of absence policy - Motion to approve with changes made by T. Woods seconded by, T McKnight motion passed 5-0

IX. New Business

-EZ-pass On-the-Go program resolution:

To approve an agreement with the Chester Public Library and the NYS Thruway

Authority to authorize the Library as a point of sale for the NYS Thruway E-Zpass Program

Motion to approve the resolution above made by T. Woods seconded by K. Cambria motion passed 5-0

purchase of 25 ez-pass kits @ \$21 each total \$525 from capital funds.

- Foggy Fishtank Productions - see above

Chester Library Logo - Motion to approve (1C) design made by T. Woods seconded by K. McKnight passed 5-0

X. Town Board Meeting Report - N/A

XI. Board Comments - Joni will run preschool storytime at the YMCA in Monroe once a week in the summer.

XII. Executive session

Motion to go into Executive Session made by T. Woods seconded by K. McKnight passed 5-0 at 9:36 pm

personnel issue discussed

Motion to go out of Executive Session made by T. Mcknight seconded by K. Cambria passed 5-0 at 10:03 pm

XIII. Adjournment - motion to adjourn made by T. Mcknight seconded by K. Cambria passed 5-0

meeting adjourned at 10:10 pm