

Chester Public Library  
Board of Trustees Meeting  
April 18, 2017

I. Call to Order Meeting called to order at 7:24pm by Joanna Janik

Present: Irene Johnson, Tanya Woods, Sue Elter, Maureen Jagos, Joanna Janik, Kerry Cambria, Cindy Smith

II. Visitor Comments - Cindy Smith met with Tom Mcknight at the last Town Board Meeting, she was very pleased he is joining our board.

III. Approval of Minutes - T. Woods made motion to approve March minutes seconded by I. Johnson motion passed 4-0

IV. Correspondence - N/A

V. Disbursements - tabled until May

VI. Treasurer's Report - The CPL Board signed forms to change signors on the CPL bank account.

Motion made by K. Cambria to approve treasurer's report seconded by T. Woods, motion passed 4-0

VII. Director's Report-

- Town Workplace violence training - May 9 8:30am after which Maureen will have a staff meeting and Grace will facilitate a team building exercise. Lunch will be provided for the all day staff event.
- 7 computers running Microsoft Windows 2007, no longer supported, RCLS recommends upgrading to 2016 version at a cost of \$70.25. motion to use funds from capital fund of \$491.75 was made by T. Woods seconded by J. Janik passed 4-0
- State Budget passed - Library budget was reinstated without any cuts. Construction grants were increased for RCLS.
- CPL now has a snapchat account.
- Touch a Truck Committee met, date was set for September 16
- Summer Program "follow the library" locations were scouted in the village. A small free library was set up in the laundromat in the Village of chester for further CPL outreach.

VIII. Old Business

Long range plan committee will work to set up a meeting.

IX. New Business

- CPL Employee Handbook - copy handed out to board members.

Discussed specifics. Board members will review and revisit in May.

- CPL logo graphic design quote - motion to initiate the hire of the designer for up to \$400.00 from Capital Funds made by TW 1st IJ 2nd 3-0

X. Town Board Meeting Report - N/A

XI. Board Comments - N/A

XII. Executive session N/A

XIII. Adjournment - motion to adjourn made by T. Woods seconded by K. Cambria passed 4-0  
at 9:02pm