

Chester Public Library  
Board of Trustees Meeting  
July 27, 2017

I. Call to Order - Meeting called to order at 7:27 pm by Tanya Woods

Present: Tanya Woods, Sue Elter, Maureen Jagos, and Kerry Cambria

Not Present: Irene Johnson, Tom McKnight, and Joanna Janik, who has resigned from the Board due to conflicts in her new work schedule. In Joanna's absence and in the interim, Tanya Woods will take care of Board President duties.

II. Visitor Comments - Joe LaGuidice and Ariel Fox of Foggy Fishtank Productions submitted copies of their liability insurance, and they agreed to create a promotional video for the library in exchange for the use of the library space. They will be filming a comedic documentary of library operations (similar comedic style as Parks and Rec television show). Should be one weekend shoot in August and will take place when library is closed. Maureen Jagos will be on site during filming. Nothing will be filmed that shows Chester Public Library name.

III. Approval of Minutes - Tabled since we did not have a quorum at this meeting

IV. Correspondence - N/A

V. Disbursements - Tabled since we did not have a quorum at this meeting

VI. Treasurer's Report - Since no quorum at this meeting, we will discuss 2018 budget at a special meeting on August 9 at 6 pm. Will confirm whether requesting 2% increase from 2017 (\$107,100)

VII. Director's Report

- Indoor painting of the library will start on August 28 and will take approximately 4 days. Library will be closed during this time. Employees unable to make up hours missed during the closure can use vacation time or elect to be paid ½ time for hours missed.
- The rain the pillars and gutter work has been completed
- The annual NYLA 3-day conference is Nov 8-11. Charles and Joni will attend 2 days and Maureen will be attending 3 days. Maureen asked if \$350 can be covered for hotel stay and all agreed it can come out of the Travel budget line, which can cover it.
- Chester Public Library logo complete, and Maureen showed design sample for a new table banner

VIII. Old Business

IX. New Business

X. Town Board Meeting Report - N/A

XI. Board Comments

XII. Executive Session – N/A

XIII. Adjournment - meeting adjourned at 8:37 pm